

Guidelines for Abstract & Manuscript

The presentation, abstract, manuscript and PowerPoint slides have to be in English.

Please firstly submit your 1-page abstract in an electronic version before October 31st, 2024.

Make sure it meets the formal requirements and it is including quintessential results, conclusions and references.

We will inform you until end of November 2022 if the program committee accepted your speech and invites you as a speaker. Please note that your abstract will be published in the „Book of Synopses“ and so it is the best way to promote your presentation and get many listeners.

Secondly submit your complete paper (manuscript) or your presentation (PDF) in an electronic version before April 15th, 2025.

The full manuscript or your presentation will be provided via our event app.

You can use the following ways to submit your files:

- ✓ Send online via wetransfer at <http://oildoc.wetransfer.com> (2 GB max)
- ✓ Email-attachement (15 MB max) to info@oildoc.com

Instructions for the files

Please see the example and use the file OilDoc_Submission.doc as guideline.

Format and page setup

- ✓ Version: Word 6.0 or higher
- ✓ Paper size: DIN A4 (210 x 297 mm)
- ✓ Margins: left/right 15 mm, top 25 mm, bottom 20 mm
- ✓ Type: justified
- ✓ Spacing: single
- ✓ Font: Calibri (normally incl. in Windows system fonts)
- ✓ Columns: Title and summary – single-column, 180 mm
- ✓ Columns: Running text – in two columns, one column 85 mm, 10 mm between column
- ✓ Font sizes and chapter numbering:
Title of the paper: 20 pt
Headings of the main chapters: 12pt bold, consecutive chapter numbering, Arabic numerals
Headings of the sub-chapters: 10pt bold, consecutive chapter numbering, Arabic numerals
- ✓ Please don't underline the headings!

Total number of pages

Abstract: maximum 1 DIN A4 page
Manuscript: minimum 4 and a maximum 12 pages DIN A4

Program Committee

The 2025 program for the OilDoc Conference is developed by a blue-ribbon planning committee directed by Rüdiger Krethe (OilDoc GmbH).

The complete list of members can be found on www.oildoc-conference.com.

Contact

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More information www.oildoc-conference.com

Structure of the manuscript

The manuscript includes: title and summary, the running text including the introduction, several chapters and the bibliographical references.

Summary

Please start with a summary (maximum 12 lines) of your paper.
Arrangement: Please use the complete 180 mm of the paper – one column.
Please allow a distance of 15 mm to the following running text.

Running Text

- ✓ The running text includes the introduction, several chapters and the bibliographical references.
- ✓ Please don't use Power-Point-Foils!

Graphics and tables

Graphics and tables should be numbered consecutively in the text.

References

References are listed in the last chapter of your manuscript.
Please number the references consecutively and use [square brackets].

Proofreading

OilDoc may adjust the layout of the files, but there will be no proofreading of the text! So please check your manuscript thoroughly!

25 mm

15 mm

15 mm

Title of the Presentation – Just an example text

Author
Company/University, City, Country
E-Mail Author

First Co-Author
Company/University, City, Country

Second Co-Autor
Company/University, City, Country

Manuscript Form
DIN A4, 210x297 mm
Font: Calibri or similar

20 mm (4 blanklines)

180 mm

Summary

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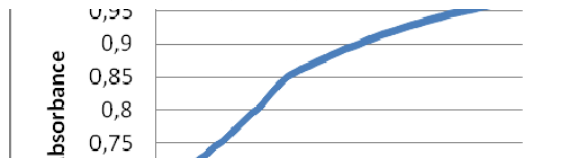
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Graphic 1: Title of Graphic

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List of References

- [1] Author name: Title of release, Title of the magazine
Published: XXX
Page XX – XX (page)
- [2] Author name: Title of release, Title of the magazine
Published: XXX
Page XX – XX (page)